**ExperimentNo.1.2**

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1. **Aim/Overview of the practical:**
   1. Create a Pivot table to quickly summarize large databases, Group within Pivot Tables.
   2. Create multiple Pivot Tables on a single worksheet.
2. **Code for practical: (a)**
3. First prepare data to perform the Pivot table and Group within the pivot table.
4. Click anywhere within your data range. After that go to the **"Insert"** tab in the Excel ribbon.
5. Click on the **"PivotTable"** button. This will open the **"Create PivotTable"** dialog box.
6. In the **"Create PivotTable"** dialog box, make sure the **"Select a table or range"** option is selected and that your data range is correctly displayed in the **"Table/Range"** field.
7. Choose where you want to place the pivot table: either a new worksheet or an existing worksheet. Then click ok.
8. On the right side, you'll see the **"PivotTable Fields"** pane.
9. Drag and drop the following fields into different sections according to your need.
10. To get data on **Group by range**. Right-click on the **"Age"** field in the pivot table. Then select **“Group”.**
11. In the "Grouping" dialog box, specify the starting and ending values for each group. Then click ok.

A screenshot of a spreadsheet

Description automatically generated

**Code for practical: (b)**

1. To create multiple pivots on the same worksheet just select the table again and click on **"Insert"** tab in the Excel ribbon.
2. And follow the same steps as described in **part a** of **worksheet 1.2.**
3. Just the empty area on the worksheet for the pivot table.
4. And you we be able to see multiple Pivot Tables on a single worksheet. As shown above.